

Carriage Crest PTSA Executive Board Meeting Minutes  
Thursday, October 26th, 7:10pm–8:30pm  
Amanda's House

**Attendees:** Amanda Krohn, Kara Veach, Lisa Steichen, Danielle Price

**Guests:** Nancy Tom, Jennifer Satterstrom, Jolene Novack

### Topics of Discussion

#### **Recap of Recent Events**

##### ***Sports Bazaar***

- This community involvement program went well.
- There were requests at the last minute. In the future, any requests need to come in at least two weeks before the program.
- Kara will send out Thank You notes for this

##### ***Book Fair***

- Need 1-2 volunteers for each shift.
- There wasn't a great selection of Spanish books, but this particular company doesn't have a great selection for the book fairs. There is a much better selection online.
- Kara will send out Thank You notes for this

##### ***Teacher Appreciation Dinners***

- All of the slots for the first dinner were full.
- The PTSA needed to help out with the second dinner because very few people signed up to bring anything.
- Need to put a sign on the door of the staff room for teachers so that they can stay out while the dinner is being prepared and set up.
- Kara will send out Thank You notes for this

#### **Upcoming Events**

##### ***Monster Mash***

- The gym will be available right after school.
- Concessions will be sold in the multipurpose room.
- Kara will send out Thank You notes for this

##### ***Reflections***

- These are due on November 9th.

### ***Cherrydale Fundraiser***

- This will begin on November 2nd and run through November 16th.
- This will include Cherrydale, Otis Spunkmeyer, and Heart and Home.
- Jolene will talk to Jodi about getting class lists to know how many catalogues should be given to each class.
- The event will be kicked off with a video. This will be posted on Facebook, sent out on Skyward, Bloomz, and teacher Web sites.
- This will be announced to the teachers at their meeting on November 1st.
- Prizes should be put in the Thursday folders.

### ***Veteran's Day Assembly***

- Holly Jensen is taking care of this.
- This will be held on Thursday, November 9th.
- Pictures of relatives who served in any branch of the United States Armed Forces for the slideshow should be sent here (<https://www.dropbox.com/request/lh7Q6q6DlelbFV0o7kDc>) by November 1st.

### ***Movie Night in December***

- This will be held at 6:30pm on Friday, December 15th.
- The movie will be *Elf*.

### **Membership**

#### ***Teacher PTSA Membership***

- We are almost at 100% for teacher membership.

#### ***Class PTSA Membership Competition***

- This will kick off in November and end on December 7th.
- Class(es) with the most signups will receive a spirit day of their choice.

### **Teacher Requests**

- According to the standing rules, teacher requests under \$200 don't need to be voted on during a general membership meeting.
- Mrs. Stoner's request for wipes and fabric for bookcase (\$72.93) was submitted and approved.

### **Agenda Items for Next General Meeting**

- Cherrydale Fundraiser
- Box Tops/Membership Drive
- December Movie Night
- Previous Events
- Teacher Requests
- Pick up/Drop off issues in Parking Lot

### **ACTION ITEMS**

- Kara will fill out the Carriage Crest PTSA tax form due on November 15th
- Jolene will talk to Jodi about getting class lists to know how many Cherrydale catalogues should be given to each class
- Kara will send out Thank You notes for volunteers who helped with the Book Fair, Sports Bazaar, Monster Mash, and Teacher Appreciation dinners

### **Upcoming Events**

November 2nd, 7:00pm: PTSA General Meeting