

Carriage Crest PTSA Executive Board Meeting Minutes
Thursday, March 29, 2018 - 7:00pm–10:00pm
Amanda Krohn's House

Attendees: Amanda Krohn, Lisa Steichen, Danielle Price

Call to Order

Meeting Minutes

- These could not be approved without a quorum

Board Positions for 2018–2019 School Year

- Executive Board
 - President
 - Vice President
 - Secretary – WILL BE OPEN
 - Treasurer – WILL BE OPEN
- Committee Chairs (*need to check with current chairs to see if they plan on continuing next year*)
 - After School Programs
 - Assemblies
 - Art Docent
 - Need someone to shadow this position next year
 - Awards and Recognition
 - Book Fair
 - Box Tops/Soup Labels
 - Facebook Communications
 - Coyote Readers Club
 - F.A.C.E. – OPEN
 - Family events
 - Field Day – this position is being eliminated and needs to be removed from the Web site
 - Fundraising – OPEN
 - Legislative Chair – OPEN
 - Math Mania – OPEN
 - Membership – OPEN
 - Reflections
 - Spirit Wear
 - Staff Appreciation
 - S.T.E.A.M. Fair
 - Volunteer Coordinator – OPEN
 - Watch D.O.G.S.
 - Eric Todd

Golden Acorn Awards

- This award recognizes a volunteer, teacher, or Carriage Crest staff member who has gone the extra mile to make a difference for our students at Carriage Crest. It is a person whose hard work goes beyond expectations, not just an individual who has donated time to help in his/her child's class or a staff member who is doing a good job. This award is given to recognize service "above and beyond" a particular job description.
- **No entries have been submitted**

School Supplies for 2018–2019 School Year

- The PTSA is looking at the following companies for school supplies:
 - Class Packs by Apperson
 - This group never responded and is no longer being considered
 - First Day School Supplies
 - Pro: Family-run business
 - Cons: Kits aren't customizable, expensive
 - The Write Stuff
 - Pro: Kits are customizable, cheaper, use brand name supplies, can order on Web site
 - Cons: N/A

Membership

- 247 members

S.T.E.A.M. Night

- This event went really well!
- The check for Steamboat has been mailed
- Notes for next year:
 - No one can set up at the school prior to the end of the day bell
 - It needs to be communicated that there cannot be liquids in the gym
 - The scream machine needs to be placed in a separate room

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Play

- The setup for this year is a big liability for the PTSA
 - Too many kids
 - Concerns about the structure of the play and facility usage

- The PTSA has a written procedure for everyone to follow for keeping track of students in PTSA-sponsored after school activities
 - The procedure needs to be followed

Third Party Vendors

- There have been lots of requests for programs run by third party vendors
- More research needs to be done on third party vendors

Multicultural Night

- This is on April 19th
- PTSA will have a booth and sell bags like done at the S.T.E.A.M. night

LeGo Robotics

- K/1st and 2nd/3rd will happen after Spring Break
- There will be a lottery for these spots

Popcorn Fridays

- A formal call for volunteers should be sent out to PTSA members

Teacher Appreciation Week

- May 7th–11th
- The PTSA should also do something nice for Danielle DeJong

Water for Teachers and Staff

- The water for teachers and staff is sponsored by the PTSA
- Two options
 - Mountain Mist provide service every 4 weeks
 - \$54 every 4 weeks
 - Volunteer(s) do a run every week to refill bottles
 - \$12 every 4 weeks

ACTION ITEMS

- Danielle needs to contact Eric to update Web site
 - Update upcoming events
 - Field Day position needs to be removed from the PTSA Board page of the Web site
- Amanda needs to contact potential parents to fill committee chair positions
- Calendar needs to be sent to Kristen Wells
- More research needs to be done on third party vendors

Upcoming Events

- Tuesday, April 3rd, 3:10pm: Student Improvement Team meeting in the Book Room
- Tuesday, April 3rd: PTSA sponsoring PBIS assembly (Blitz coming to school)
 - *This is for students only, no parents please*

- Thursday, April 5th, 7:00pm: PTSA General Board Meeting
- Thursday, April 26th: Executive Board Meeting **CANCELLED**
- Tuesday, May 1st, 3:10pm: Student Improvement Team meeting in the Book Room
- Thursday, May 3rd, 7:00pm: PTSA General Board Meeting
- May 7th–11th: Teacher Appreciation Week
- May 18th–20th: Washington State PTSA Convention
- Thursday, June 7th, 7:00pm: Last PTSA General Board Meeting